Policy Review Dates and Deadlines

Version 10.0 (15 Nov 2026)

Policies for review in EVEN years					Policies for review in ODD years				
Policy	**Policy up on website [1]**	**Submissions Deadline [2]**	**Draft Policy Out for Comment [3]**	**Final Policy Adopted [3]**	**Policy**	**Policy up on website [1]**	**Submissions Deadline [2]**	**Draft Policy Out for Comment [3]**	**Final Policy Adopted [3]**
Travel & Reimbursement	14 Dec	31 Jan	21 Feb	31 Mar	Travel & Reimbursement	14 Dec	31 Jan	21 Feb	31 Mar
Finance	28 Jan	14 Mar	14 Apr	14 May	Privacy	28 Jan	14 Mar	14 Apr	14 May
Safeguarding Policy	28 Jan	14 Mar	14 Apr	14 May	Funding Policy	28 Jan	14 Mar	14 Apr	14 May
Funding Policy	28 Jan	14 Mar	14 Apr	14 May	Electronic Meetings	28 Jan	14 Mar	14 Apr	14 May
Anti-Match-Fixing and Sports Betting	14 Mar	30 Apr	24 May	30 Jun	Governance and Management Policy & Job Descriptions	14 Mar	30 Apr	24 May	30 Jun
Members' Forums Acceptable Use Policy	14 Mar	30 Apr	24 May	30 Jun	CEO Limitations Policy	14 Mar	30 Apr	24 May	30 Jun
Selection Policy	14 April	30 May	24 Jun	31 July	Health & Safety	14 Mar	30 Apr	24 May	30 Jun
Skaters' Development	14 April	30 May	24 Jun	31 July	Selection Policy	14 April	30 May	24 Jun	31 July
Coaching Accreditation Policy	30 Aug	15 Oct	15 Nov	15 Dec	Skaters' Development	14 April	30 May	24 Jun	31 July
Nationals Hosting	30 Sep	15 Nov	15 Dec	15 Jan	Officials Training	30 Aug	15 Oct	15 Nov	15 Dec

1) Policies will be posted on website 40 clear days prior to submission deadline
2) Deadline each year, submissions filed after this date may not be considered until the following year.
3) Approximate dates only. The draft policy will be posted on the website for at least 21 days prior to final submission deadline

Submissions
Submissions are policy change requests or policy issues for the Board to consider. Members, Clubs, Sub-Associations, coaches and other stakeholders may provide submissions on any Policy Document. Submissions will be published in the Member's area of the NZIFSA website. The Board is under no obligation to incorporate submissions into a new draft policy or to investigate any submissions further. However, the Board will consider all submissions when drafting changes to the policy.

Submissions should carefully consider and discuss the implications of the proposed changes and the rationale for such changes.

Draft Policy Out for Comment
Proposed changes to the Policy Document will be underlined in the draft document sent out for comment. Comments on the draft policy should be limited to the changes being proposed. Once the draft policy goes out for comment, the Board can no longer consider comments on areas of the Policy Document not being proposed for change, and this includes new submissions or comments on submissions that were not incorporated into the Draft Policy.

Please note that for newly-created Policy Documents, comments on the draft Policy may be extensive as the entire Policy including any omissions and deletions are open for the Board to consider.